

**ECONOMIC AND COMMUNITY DEVELOPMENT ADVISORY
COMMITTEE**

18 June 2013 at 7.00 pm
Conference Room, Argyle Road, Sevenoaks

	<u>Pages</u>	<u>Contact</u>
6. Scope of Officer Responsibilities Verbal presentation – including background information relating to the Advisory Committee’s work	(Pages 1 - 4)	
8. Grants to Voluntary Organisations - Review of the Guidelines Verbal presentation	(Pages 5 - 10)	Lesley Bowles Tel: 01732 227335

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

For any other queries concerning this agenda or the meeting please contact:

The Democratic Services Team (01732 227241)

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Economic and Community Development Advisory Committee

Scope of Officer Responsibilities

18 June 2013

Communities & Business Chief Officer: Lesley Bowles

E&CAD Areas of Responsibility

- Community Grants
- Community Plan
- Health
- Leisure
- Economic Development
- Regeneration
- Tourism
- West Kent Partnership

Key Issues and Future Challenges

Environmental and Operational Services

Chief Officer: Richard Wilson

E&CAD Areas of Responsibility

- Emergency Planning
- Building control
- Business continuity
- Markets
- Parking
- Land charges

Key Issues and Future Challenges

Housing Service Chief Officer: Pat Smith

E&CAD Areas of Responsibility

- West Kent Leader programme
- Accountable body
- Executive Local Advisory Group

Key Issues and Future Challenges

- Bid for transitional funding 2014
- Bid for full new programme 2015

SDC Community Grant Scheme

- The grant guidelines were reviewed during 2010/11 and revised guidelines were agreed by Cabinet on 30 September 2010
- Main changes – reduced maximum grant to £5K
- Restricted grants to multi-ward applications

Community Grant Scheme

- The total budget available for distribution in 2013/14 was £153,331 - including £98,540 for the Citizens' Advice Bureaux in the District

Community Grant Scheme

- A total of 36 grant applications were received, representing total grant requests of £115,197 (for a total of £54,791 available grant)

Community Grant Scheme 2013 mini Review

- Reasons for review
- Voluntary Sector Forum was consulted in May 2013

Next steps

Take into account views of Committee
6 week consultation with the Voluntary
Sector

Take into account views of the Sector
Recommendations to Cabinet in September
New guidelines operational in time for
November deadline.

A summary of the changes suggested

- One application form (instead of two for different amounts, up to £500, and over £500/under £5,000) and streamlines application form
- Focus on volunteering
- Minimum application amount of £100
- Compulsory performance indicators for all applications, with applications over £500 needing to provide at least three more
- Performance indicators focusing on outcomes